

# MAHATMA GANDHI INSTITUTE

## CALL FOR EXPRESSION OF INTEREST

Applications are invited from suitably qualified candidates who wish to be considered as **CURRICULUM COORDINATOR (WESTERN MUSIC)** for a period of six (6) months on a part-time basis at the Mahatma Gandhi Institute.

### A. QUALIFICATIONS

- (i) A Master's Degree in Western Music
- (ii) Proficiency in IT
- (iii) Possess strong project management, administrative and organization skills
- (iv) Possess excellent communication, interpersonal and collaboration skills

### **NOTE:**

Candidates should show proof of having experience in curriculum design, development and implementation preferable in a tertiary education setting.

### B. KEY RESPONSIBILITIES

1. To develop programme of studies in Western Music.
2. To advise on planning and implementing the programme of studies in Western Music.
3. To collaborate with academics of the School of Performing Arts to ensure curriculum quality and coherence.
4. To provide support for curriculum related committee and accreditation processes.

### C. REMUNERATION

The selected candidate will be remunerated at an hourly rate of Rs1144.89/-.

### **MODE OF APPLICATION**

Interested candidates are invited to submit their applications along with copies of the Birth, Marriage (*where applicable*), Academic and Professional Certificates.

**Applications should reach the Officer-in-Charge, Mahatma Gandhi Institute/Rabindranath Tagore Institute, Moka (80808), *not later than 3.30 p.m. on Monday 04 May 2026.***

**Applicants should produce written evidence of equivalence of qualifications, and of knowledge and experience claimed.**

**The onus for the submission of written evidence of knowledge claimed and equivalence of qualifications (if applicable) from the competent authorities rests solely upon the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

**NOTE:**

Applications received after the closing date will not be considered.

**The Mahatma Gandhi Institute reserves the right:**

- (i) to convene only the best qualified candidates for interview; and**
- (ii) not to proceed with any selection as a result of this Call for Expression of Interest.**

**Date : 14 April 2026**

**Tel No. 403 2000  
Moka**